

**ALEUTIAN PRIBILOF ISLANDS ASSOCIATION, INC.
JOB ANNOUNCEMENT**

Position: Head Start Teacher Aide

Location: Sand Point, Alaska

Reports to: APIA Head Start Teacher

Work Schedule: Part-Time -- 25 hrs per week

Salary: \$13.18 – \$14.39 per hour (DOE & Education) + benefits

Duties: Perform the duties of the Head Start Teacher Aide, including: assist APIA Head Start Teacher as requested to implement daily lesson plans; preparation and clean-up of activities, special projects, etc.; teach children appropriate health, dental, and other lessons as directed by the Lead Teacher; provide opportunities for children to develop self-mastery skills; provide safe environment for children by supervising them at all times, indoors and out; and use of appropriate discipline/guidance techniques, including redirection, acknowledgment of appropriate behavior, and setting reasonable limits. Maintain paperwork and files, conduct home visit/parent/teacher conferences.

Qualifications: At least 18 years of age with a high school diploma/GED; one year of experience working with groups of children as a child care provider in home/center and/or volunteering in a Head Start program is preferred; physically/mentally able to work with young children and their families; and the willingness to be trained in the field of early childhood development and to engage in appropriate topical reading and individual work. Willing to achieve a Child Development Associate (CDA) preschool teaching credential within 2 years of hire.

Requirements: Upon date of hire, must provide documentation of current TB test and Hepatitis screening/vaccination status; pre-employment physical examination; criminal history background clearance and be willing to obtain a CPR and First Aid Certification.

Send application/resume to: Aleutian/Pribilof Islands Association, Inc.
Attention: Human Resources Director
1131 E. International Airport Rd.
Anchorage, AK 99518-1408
Fax 907-279-4351
E-mail: nancyb@apiai.org

Position is open until filled.

Aleutian/Pribilof Islands Association, Inc. is an Equal Opportunity Employment.