



CREATING HOPE AND
FULFILLING DREAMS FOR
OUR PEOPLE.

The Aleut Foundation Career Development Program

The Aleut Foundation through the Career Development Program provides eligible participants with funding for certifications, diplomas and enhancement programs.

Read all the requirements for funding and make sure you submit all the required attachments. Applications for funding must be submitted before training takes place. After approval of the Career Development Application, TAF will reimburse participants for training that has already occurred up to two months after completion of training with supporting documents.

Eligibility:

- Original enrollees of The Aleut Corporation and their descendants, beneficiaries of the Aleutian Pribilof Islands Restitution Trust and their descendants.

Guidelines:

- Participants are responsible for locating an accredited institution for certification or training.
- Participants can receive up to \$2,500 per fiscal year (April 1 – March 31) for career development training that is **12 weeks or less in length**.

The Application Process:

- Participant must submit:
 1. A complete Career Development Application
 2. Letter of request stating your employment goals and how this training will relate to those goals
 3. Verification of enrollment from the school or agency you are attending
- If funding is approved, The Aleut Foundation will mail or fax a letter to the training institute or school and to the student.
- The Aleut Foundation will not pay any early registration fees for students. It is up to the student to verify the funding is approved before attending any training.
- After training is completed, student must provide The Aleut Foundation with a copy of the certification or training completion form.

703 W. TUDOR RD. STE. 102
ANCHORAGE, AK 99503
Phone: 907.646.1929
Fax: 907.646.1949
Email: taf@thealeutfoundation.org
TheAleutFoundation.org

- The Aleut Foundation will pay the training institute/school up to \$2,000 for the training. The Aleut Foundation will reimburse the student as long as they provide the necessary paperwork showing that they paid for the course.
- All initial registration and/or reservation fees required by the school or training institute will be the responsibility of the participant.
- If the participant is unsuccessful in completing the training or obtaining a certification, the participant will not be eligible for any Career Development funding the next fiscal year.
- The Aleut Foundation **will not fund** state certification training courses repeatedly.

Funding Start Dates:

Funds will be distributed as designated by the approved budget and utilized on a first come first serve basis.

Application Checklist :

- The Aleut Foundation Career Development Application
- A letter of request stating your employment goals and how this training will relate to those goals
- Verification of enrollment from the school or agency you are attending, the information noting the type of training and dates of training you will be attending



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The Aleut Foundation Career Development Application

Directions: Before filling out this application, be sure to read the Career Development Guidelines. **Complete every Bolded section of this form.** Put an X in questions that ask yes or no. Unanswered questions, unless otherwise specified as optional, will make your application incomplete and ineligible for consideration. Attach all required documents.

Section 1: General Information

Full Name:

Mailing Address:

City:

State:

Zip code:

Email Address:

Phone Number:

SSN#:

Date of Birth:

Gender: (Place X) Male Female

Marital Status (Place X) Single Married

Are you currently employed (Place X) Yes No

If Yes, your profession

Is this training required for your current position (Place X) Yes No

Section 2: School Information

Type of Training you are seeking:

School you will be attending:

Mailing Address:

TAF Checks are mailed to your training institute/school; the financial address has to be
CORRECT!!!!

Phone number for Financial Aid Institute:

Fax number for Financial Aid Institute:

Web site of school:

Start Date of Training:

Expected Completion Date:

Please provide verification of enrollment from the school or agency you are attending, the information noting the type of training and dates of training you will be attending.

Section 3: Budget

Participants are funded up to \$2,500 per fiscal year (April 1 – March 31). Applicants are required to provide the necessary information about the training institution.

If funding is approved, your school will be notified in writing of our intent to pay up to \$2,500 for your training. Applicants will also be notified of TAF's intent to pay up to \$2,500 per fiscal year and should not pursue training until that notification is received. Upon completion of your training - copies of your certification and an invoice from your school must be provided to TAF.

What is the total cost for the training you are seeking: \$

Section 4: Eligibility, Statement of Correctness, Understanding, Authorization and Privacy Act Waiver

ELIGIBILITY: To receive career development assistance from The Aleut Foundation, you must be an original enrollee of The Aleut Corporation or a descendant of an original enrollee, or a beneficiary or a descendant of a beneficiary of the Aleutian Pribilof Islands Restitution Trust. **Please put an X where all that apply:**

- I am an original enrollee of The Aleut Corporation.
- I am a descendant of an original enrollee of The Aleut Corporation
- I am a beneficiary or a descendant of a beneficiary of the Aleutian Pribilof Islands Restitution Trust

If you are a descendant of an original enrollee of TAC or a descendant of a beneficiary of the APIRT, you MUST list the relative that makes you eligible for a career development grant.

Name:

Address:

SSN#:

Phone:

Relationship to you:

Are you an enrollee or a descendant of an enrollee of another Regional or Village Corporation (optional – this is for informational purposes only).

YES NO Specify:

Was either one of your parents, grandparents or great grandparents relocated from Akutan, Atka, Nikolski, St. George, St. Paul, Unalaska or Attu to an internment camp or other temporary facility or location during World War II? You may need to talk with your parents or grandparents to find out for sure. Yes NO

- I hereby attest that the information that I have provided and which is contained in this application is true, correct, and complete.
- I understand that the proceeds of the funding, if approved, will be used for tuition to further my education and training in the program where I am enrolled (as specified in this application) for the period of time indicated as approved by TAF.
- I understand that, in the event funding is granted, it must apply toward training or certification.
- I understand that after my funding approval is received from TAF I must immediately, upon completion of the training/certification, submit a copy of my certification or completion record to TAF to verify completion of the training so that TAF can submit payment directly to the training institute.
- I hereby authorize the release of any information or portion of this application by The Aleut Foundation staff as is necessary to assist me in obtaining financial assistance. Information can be released to my perspective school, financial aid office, counselor(s), and instructors as is necessary by TAF in researching issues pertaining to my application. I also authorize the release of information for promotional purposes for The Aleut Foundation Scholarship Program including publication of my award if granted, photo, etc.

Applications not signed and dated will be considered incomplete.

Signature _____

Date _____

Funds for the Career Development Program are distributed quarterly on a first come first serve basis. Applications and attachments must be mailed to:

The Aleut Foundation
703 West Tudor Road, Suite #102
Anchorage, AK 99503
Phone: 907.646.1929 ♦ Fax: 907.646.1949
Email: taf@thealeutfoundation.org