

# The Aleut Foundation

## Eligibility Process & Scholarship Application Instructions

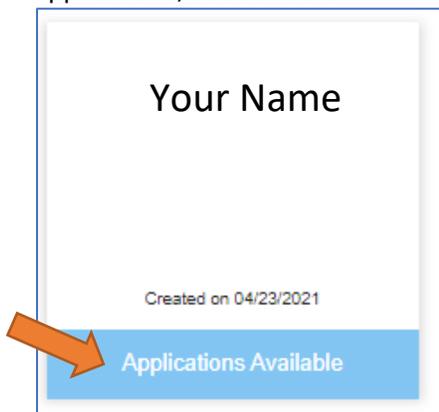
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### Eligibility Process

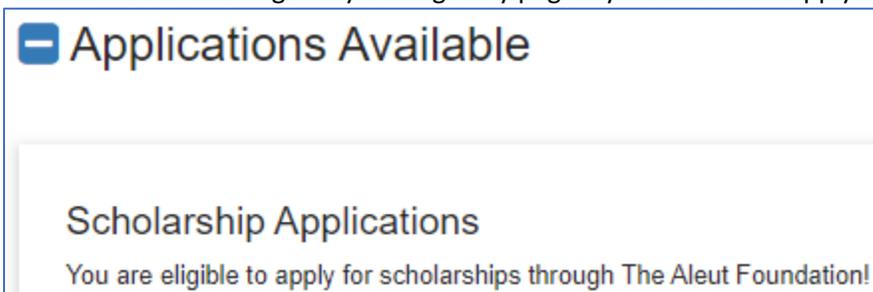
1. Sign up to create an account on [https://webportalapp.com/sp/taf\\_eligibility](https://webportalapp.com/sp/taf_eligibility). Please note that if your last scholarship application was before 2021, you will need to create a new account.
2. Once you are logged in, create your Profile. This will contain basic information about you as well as contact info; make sure the email is correct so you can receive messages about your scholarship applications.
3. After your profile is created, click “+ Get Started” near the bottom of the page to fill out the Eligibility form.



4. Complete the Eligibility form and press the Submit button. Eligibility will be manually reviewed by The Aleut Foundation. You will receive an email if eligibility is approved; otherwise, we may email you to let you know if there are any changes that need to be made to your submission.
5. After your Eligibility is approved, you can return to the Eligibility portal to access links to the Scholarship applications, as seen below.



6. You will see this message on your Eligibility page if you are able to apply for scholarships:



## Scholarship Application

1. Access your chosen scholarship application either through the Eligibility portal or the email we sent you upon completion of the Eligibility form.
2. You may need to log in again. This is the same login information that you created for the Eligibility portal.
3. The Scholarship portals look very similar to the Eligibility portal. You can also edit your Profile from this page if need be. Click “+ **Get Started**” to create a Scholarship Application.
4. Follow the instructions on this page to begin filling out the Scholarship Application. Please note that you can save your application as a draft and return to it later.



5. After filling out your application and clicking “Mark Complete”, be sure to press the green “Submit” button that appears in the upper right. This will send the scholarship application to The Aleut Foundation for review. You should get an automatic email confirming that your application was submitted.



6. We may email you if there any changes that need to be made to your application. Be sure to keep an eye out for emails from The Aleut Foundation, and keep in contact if you’re having any issues with the applications.

Feel free to email us at [TAF@thealeutfoundation.org](mailto:TAF@thealeutfoundation.org) or call at 907-646-1929 if you have any questions about our Scholarship Program!